



RINGANA wants to grow at its site in Colombia and is looking for motivated employees to help continue its success story

We produce fresh cosmetics and supplements from natural ingredients, attach great importance to the use of highly effective, antioxidant-active ingredients from nature, thus avoiding synthetic preservatives and all additives. We started out in a small laboratory, but now we are present in many countries and have around 500 employees

Partner & Customer Service Agent (m/f/d)

Bogota, Columbia
Full-time employee

ring(tasks)

- Answering inquiries of RINGANA partners and customers via chat, mail and phone
- Advising partners and customers on possible applications and combinations of RINGANA products - in particular on special offers
- Correspondence with customers and partners
- Invoicing of purchase orders
- Processing returns
- Investigating missing/delayed packages
- Complaint management

- Product advice
- Occasional participation in events

ring(skills)

- Minimum 1 year of professional experience in a comparable position, ideally with an international background
- Excellent Spanish (C2) and very good English (B2) skills, both written and spoken
- Very good spelling and grammar skills in the respective languages
- Good MS Office skills (Word, Excel, Outlook)
- Strong communication skills
- High degree of initiative and independence

ring(benefits)

- Law benefits
- Attractive and innovative workplace

Apply now!

We are looking forward to your application and kindly ask you to submit your documents in English

Where FRESHNESS starts



