



HR Generalist

HR

Part-time / full-time / Parets del Vallès / Immediately

Apply Now

2.2 MIO.

Satisfied customers

800+

Employees
from 37 countries

€ 228 MIO.

Turnover 2024

70+

Products

95,000

RINGANA partners

RINGANA wants to grow at its site in Spain and is looking for motivated employees to help continue its success story. We started out in a small laboratory, but now we are a team of over 800 employees at 10 locations.

Your responsibilities

- Applicant management, recruiting, onboarding, contract management, payroll, and offboarding for current and

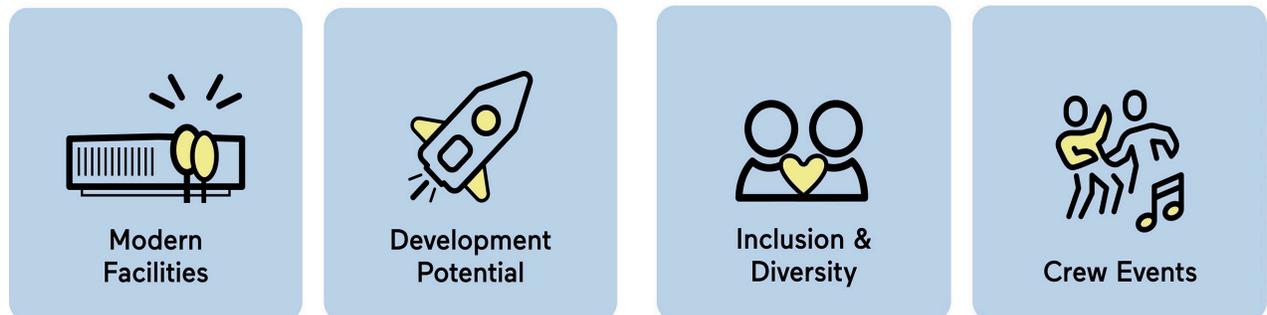
Your qualifications

- At least 5–7 years of experience in HR and payroll

- future employees across 3 Spanish locations
- Point of contact for managers and employees
- Close collaboration with local tax advisors, lawyers, and authorities
- Selection of and cooperation with temporary staffing agencies for recruiting and peak workload coverage, as well as with other service providers (e.g., catering, workwear, etc.)
- Collaboration with HQ on strategic matters
- Development and implementation of policies and guidelines
- Further development and optimization of HR software
- Administration of incoming invoices in close cooperation with the Finance department
- Close collaboration with HQ Facility Management regarding office organization; point of contact for authorities
- In-depth knowledge of labor law and payroll
- Reliable, independent, and proactive working style
- Experience in an international corporation is an advantage
- Excellent Spanish (C2) and very good English (C1) or German skills, both written and spoken
- Willingness to travel (approx. once per quarter to Austria)
- **Mandatory: valid work permit for Spain**

What really counts? Your personality, your know-how, and your commitment – we reward these individually.

Our Benefits



How to Apply

We're excited to hear your personal story and to learn more about you. Apply directly through our career portal or via WhatsApp.

As our recruiting process is managed from Austria, to ensure an effective and fast process, we kindly ask you to submit your documents in English.

Apply Now

 Apply via WhatsApp

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